

THIS IS HOW WE DO IT AT MILTON PETERS COLLEGE



1. We respect everyone. We follow all instructions given and display proper behavior towards each and every staff member at school.
2. We attend all classes. We by no means, cut class. We go to class on time. Failure to do so, my teacher will register it in SOM Today.
3. Teacher not in classroom. We wait quietly. If after 15 minutes the teacher hasn't arrived class representative goes to the office to inquire.
4. We do not leave the premises without written permission from management.
5. In the event that we are ill, missed a test or not able to do a test our parent(s)/guardian(s) must write a letter or fill in form. A letter from parent(s)/guardian(s) must have in: (see 'absent note' in parent/student information booklet)
 - the dates (on which the letter was written including absentee dates)
 - name and class
 - the purpose of the letter with all relevant information and parent(s)/ guardian(s) signature. This letter must be handed in on the same day or the first day we return to school. Missed internal (school) exam, see examination rules in "Programma Toetsing & Afsluiting."
6. We may not possess alcoholic beverages, tobacco, drugs nor be under the influence thereof. We may not possess drugs related materials (e.g. wrappers, lighter, etc.).
7. We are not allowed to carry any weapons or anything that can be used as a weapon.
8. We are not allowed to sell merchandise of any nature in school without permission from management.
9. When we are sent out of class, we must immediately report to our coordinator with a note from the subject teacher.
10. We keep our school and surroundings clean and beautiful.
11. During our free periods we do not disturb any classes in session.
12. We always have our materials (books, copy books, pens, calculators etc.) with us and we take proper care of them. We come to class prepared, meaning homework completed, notes reviewed, studied for tests, etc.
13. We are not allowed to **record** anything on the school premises without permission of our teachers.
14. We wear our uniforms every day in accordance with the rules.
 - The uniform consists of: a baby blue button-down shirt or blouse with MPC logo, a navy-blue skirt no more than 5 cm above the knee, loose fitted long pants or loose fitted bermuda shorts no more than 10 cm above the knee.
 - Uniforms must be regular fit (**not tight**). No sagging or oversized uniforms are allowed.
 - Shoes must be black. A touch of white, grey or navy blue is allowed.
 - Caps and any other head gear are not allowed. Only MPC hoodies are allowed.
 - Nails no longer than 1 centimeter are allowed.

In cases where the above mentioned rules are not provided for, the management of Milton Peters College will decide.



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